

## Pine-Strawberry Fire District

### PINE-STRAWBERRY FIRE BOARD REGULAR MEETING MINUTES

May 18, 2011

1. The meeting was called to order at 6:00 pm
2. Pledge of Allegiance
3. Roll Call  
Present were Chair Forrest McCoy, Jerry McGuire, Dave Burkhart, Dave Prechtel and Mike Roggenstein.
4. Approval of Minutes
  - a) Mr. Prechtel made a motion to accept the minutes of Apr. 20, 2011. Mr. McGuire seconded and it passed unanimously.
5. Reports and Correspondence
  - a) Chiefs report was given by Chief Staub.  
(Report is for April, not March) The Chief met with the Fuels Committee and discussed the Aug. 6<sup>th</sup> "Fire on the Rim" bike race. The committee had contracted with Mountain Bike Association of Arizona to run the race for the next five years.  
Chief reported that staff had met with the new billing company Action Ambulance. Mr. McCoy asked if he had contacted the old company (Mediclaim) to discuss the transition. The Chief said he has attempted to do so but has not been able to reach him so far other than to send an email explaining the changeover. He will try again this coming week.
  - b) Financial report given by Chief Staub.  
Mr. McCoy asked if 'other income' includes ambulance billing. The Chief said it did and also includes wildfire response and plans review. Mr. McCoy asked if the Chief was keeping his thumb on expenditures and if property tax income is about right for this time of the year. Chief Staub said he was and income is on target with the last tax payments coming in May and June.
  - c) Chaplains report.  
Father Burke reported he had five pastoral contacts with personnel and had no events. He also asked for prayers for Captain Mike Brandt's upcoming surgery.
  - d) Firefighters Association report  
Firefighter Cordova reported that there is a sign up sheet for the upcoming pancake breakfast this weekend. Also the Association will set up stations for blood pressure

(5-18-11 min. con't.)

checks after the breakfast. The Association bought an ad in the Pine school yearbook according to the Chief.

e) District Board Chairman's report and discussion

1. Mr. McCoy said he received a notice from Gila County elections to identify openings or anyone running for the Fire board this year. It was determined there were none.
2. Mr. McCoy attended the Fossil Creek wild and scenic river project put on by the Forest Service and he has information if anyone would like to read about it.
3. Mr. McCoy read a letter addressed to Chief Staub from a Mr. Urwiller thanking the Fuels Reduction Program for a job well done which included a check for a donation of \$500.

f) Reports from other Board committees

Mr. Burkhart reported that the Policy committee met on May 5, 2011 and it was a very productive meeting. They finalized policy 2.1, reviewed the finance policy and the by-laws. The next meeting is scheduled for May 23, 2011 at 6pm.

6. Call to the Public

Two members of the community, Minnie Mouse (she did not want to give her real name) and Ricardo asked the board if the (fire district) is going to submit a budget to the county that has increased, decreased or stayed the same since it impacts their property taxes. Chief Staub and the Board informed Ms. Mouse that the tax levy for the fire district should be the same as last year and that every effort has been made to trim the budget yet still provide the same level of service to the community. It was pointed out that no raises were given again this year and no capital improvements budgeted to help keep costs down. Ricardo said he was interested in the departments financial report and the Chief provided to him a copy of the proposed budget and informed him that a public book is available at each board meeting and he is welcome to come into the office for this information anytime. Ricardo also said he has seen other boards vote on things without a quorum. The Board assured him they do not.

7. New Business

a) Forming a CERT (Community Emergency Response Team) team as part of the fire district.

The Chief said in order to form a local CERT team in the Pine/Strawberry area they have to have a local emergency response agency (PSFD) sponsor them. Mr. McCoy asked what kind of calls they would respond to. Chief Staub said traffic control, field work, check on people or other responses to lower level emergencies as opposed to the Task Force which is more operational, command and control type things. The CERT team was instrumental in getting the local shelter approved. There would be minimal costs to the department associated with this. Mr. Blaes said, as a CERT member, the teams' job is to supplement the first responders (i.e. fire department) .

Mr. Prechtel made a motion to authorize the Chief to start a CERT team and sign all the agreements to make that happen. Mr. Burkhart seconded and it passed unanimously.

b) Policy # 2.1 action

Policy # 2.1 concerns the scope and purpose of policies and was presented to the Board for approval. Mr. Roggenstein made a motion to accept Policy # 2.1. Mr.

(5-18-11 min. con't.)

Prechtel seconded and it passed unanimously.

- c) Discussion/action to support Chief Staub's candidacy for the Vice-President position of the Arizona Fire Chief's Association, a six year commitment.

Mr. Prechtel made a motion giving support to the Fire Chief to run for Vice-President of the Arizona Fire Chief's Association. Mr. Burkhart seconded and it passed unanimously.

8. Purchases over \$2500 – none

9. Future agenda items

- 1) Budget approval
- 2) A presentation for the Fire On The Rim bike race.
- 3) Next Board meeting scheduled for June 15, 2011

10. Adjournment

Mr. Roggenstein made a motion to adjourn at 7:15 pm. Mr. Burkhart seconded and it passed unanimously.