

Pine-Strawberry Fire District

PINE-STRAWBERRY FIRE BOARD REGULAR MEETING MINUTES

Feb. 16, 2011

- I. The meeting was called to order at 6:06 pm, immediately following the special meeting.
- II. Pledge of Allegiance – previously done
- III. Roll Call – previously done with Mr. Roggenstein available by phone after the presentation by Mr. Sanders.
- IV. Approval of Minutes.
Motion by Mr. Burkhart to approve the minutes of Jan. 19, 2011 as written. Seconded by Mr. Prechtel. Passed unanimously.
- VII. Scheduled Appearances and Presentations
 - a) Mr. Steve Sanders, Director of Public Works for Gila County, gave a presentation on the Pine Creek Canyon Road project due to start this summer.
- V. Reports and Correspondence
Chief Staub's report included:
 - a)1. Call volume report for January 2011
 2. Program specific updates
 3. Update on auditor's report from staff. Mr. McCoy asked if the old signers on the district account have been removed and Michele Powers told him they had.
 4. Changes to organizational chart and staff assignments
 5. Update on SOG changes. Mr. McCoy asked for highlighted SOG changes. Chief Staub said it was emailed to the board.
 - b) District financial report given by the chief.
 - c) Board Chair report - none
 - d) Board Committee Reports
 1. Mr. Burkhart reported that the Policy committee met on 2-9-11 and meets again on 3-2-11 and is coming along fine.
 2. Fire Code – none
 3. Stacy Figueroa reported that the Firefighters Association is still active and that the rumors (of its demise) are misleading. They are still planning to do the pancake breakfasts this year.
 4. Chaplain – Father Burke said he had 1 event and 3 personnel contacts.

VI. Call to the public – none

VII. Scheduled Appearances and Presentations

- b) Presentation on the Public Safety Retirement System was given by Chief Staub.
Mr. Prechtel asked what the advantage was to going into the drop program. Chief Staub told him that neither the employee or the employer continue to pay into the fund.

VIII. New Business

- a) Discussion and possible action on Chiefs raise per the employment contract.
Motion to approve the raise by Mr. Prechtel. Seconded by Mr. Burkhart. No discussion and passed unanimously.
- b) Discussion and possible approval for the Fire Chief to solicit a Request for Proposal for ambulance billing services.
Mr. Burkhart made a motion to authorize the Fire Chief to solicit Requests for Proposals for Ambulance billing services, and to return to the Board by April 30, 2011 with a recommended vendor. Mr. Prechtel seconded asking that the Chief include other Arizona fire districts (clients) as references. Motion passed unanimously.
- c) Discussion and possible action on contract renewal with Flagstaff Child and Family Counseling Center.
Mr. Burkhart asked if there had been any negative reports on their services. Chief said in the six years we've been with them we've only had good feedback. Motion by Mr. Burkhart to authorize the Chief to enter into an agreement with Flagstaff Child and Family Counseling Center. Mr. Prechtel seconded and it passed unanimously.

IX. Approval of budgeted expenditures in excess of \$2,500

- a) EMed Medical Training Services for \$6,930.00 for paramedic refresher class. Mr. Prechtel made a motion to approve the expenditure. Mr. Burkhart seconded and it passed unanimously.

X. Future Agenda Items – None

XI. Adjournment – Mr. McCoy said it was not necessary to adjourn since they are going directly into the next Special meeting on the budget.